

MINUTES
CSC OF EASTERN HANCOCK COUNTY
BOARD MEETING
February 8, 2010

5:30 P.M. – Executive Session

(9) To discuss a job performance evaluation of an individual employee. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

7:00 P.M. – Board Meeting

I. CALL TO ORDER

The meeting of the CSC of Eastern Hancock County Board of School Trustees was called to order by Teresa Dunlavy on February 8, 2010 at 7:05 P.M. in the Eastern Hancock Administration Office. Present: Teri Dunlavy, Brad Hancock, Terry Jilg, Tom Younts. Scott Petry was absent.

II. PLEDGE OF ALLEGIANCE

Everyone joined in the Pledge of Allegiance to the American Flag.

III. CONSENT AGENDA

Approval of Board Minutes of January 11, 2010

Approval of Board Minutes of January 27, 2010

Approval of Memorandum of January 11, 2010

Fundraiser Request –

Eastern Hancock Band Boosters for a music/art themed mural which each participating individual will sculpture. The completed mural will be affixed to the school building at the entrance to the music/band hall.

Eastern Hancock Elementary PTO for a Harlem Wizards Basketball event fundraiser.

Personnel

A. Support Staff

Reduction in support staff as follows:

Charlie Reeves Maintenance

Danny Fox

Marci Gilbert Guidance Secretary

Lori Larsen Elementary Secretary

Sara Blessing Elementary Instructional Assistants

Cara Henderson

Debbie Dunn

Clayton Shultz Middle School Instructional Assistant
Julie Lewis Part time Instructional Assistant/Central Office Assistant
Five Custodial Positions (Spartan Staffing Placement Service)
New Hire – Jared Tyler – Transportation – Substitute Bus Driver
Charlie Reeves – Transportation – Substitute Bus Driver

B. ECA

Lauri Johnson – Middle School Assistant Academic Coach –
2009-2010 School Year

C. Substitute Teacher

Paul Travis Jessup
Ruth L. Wellman

Claims

Payroll	\$	381,886.24
Deduction Checks		1,628.64
Construction Pre-Written		0.00
Construction Regular		0.00
Regular Pre-Written		825,341.57
Regular Claims		<u>104,923.70</u>
Total Claims	\$	1,313,780.15

Mr. Petry arrived at 7:30 P.M.

Mr. Jilg moved and Mr. Hancock seconded a motion to accept the consent agenda as presented with the January 11, 2010 and the January 27, 2010 minutes being pulled. Motion carried 4-0. Mr. Petry abstained.

Mr. Jilg moved and Mr. Younts seconded a motion to accept the January 11, 2010 minutes as presented. Motion carried 4-0. Mr. Hancock abstained.

Mr. Younts moved and Mr. Hancock seconded a motion to accept the January 27, 2010 minutes as presented. Motion carried 4-0. Mr. Jilg abstained.

IV. PUBLIC COMMENT

There was no public comment.

V. STUDENT PRESENTATIONS

Mr. Pfaff, High School Principal, explained about the Senior Projects Class. He told that for two hours a day the student can work at whatever they want for a senior project. He said that each participating senior is asked three questions about their chosen project: Why did you pick this project? What did you do? What did you learn?

He introduced Kyle Wilson who talked about his senior project with pigs. He explained that he was raised on a hog farm and was a ten year 4-H member having shown pigs at the county fair. He talked about the importance of a proper feeding program for the pigs. Through his project he has learned how to order from the elevator the required mix of feed for the pigs. He talked about the different types of feed available such as pellet, meal and others. Another part of his project is to educate students that might have an interest in judging swine for Ag/FFA contests. He has helped organize showmanship practices which help the showman learn the proper way to show the pig in front of a judge. He stated that the Ag/FFA will host a Livestock Contest at our Ag Barn facility on April 24, 2010 with other area schools attending. The contest will be for placing a class of four different animals and giving the reasons for that placement. Kyle stated that after graduation he plans to attend college this fall.

Mr. Pfaff introduced Bailey Haynes whose senior project is piano. Bailey explained that she had been singing since she was very young but had never learned to play the piano. She will be studying music in college and knew that the more knowledge of instruments she had the better rounded she would be for music education. She has been learning to play the piano since she started the senior project and now has a passion for the piano. Bailey played a piano special for those in attendance.

The Board thanked both seniors for their excellent presentations.

VI. EXPENDITURE GOALS

Mr. Jilg moved and Mr. Younts seconded a motion to approve the expenditure goals as written. Motion carried 5-0. (See attachment).

VII. APPROVAL OF 2010-2011 CALENDAR

After discussion of school calendar drafts and prior to voting the board was presented with the results from discussion with the teachers and parent survey results. Mr. Jilg moved and Mr. Petry seconded a motion to approve calendar draft #1. Motion carried 5-0. (See attachment).

VIII. STRATEGIC PLANNING

Mr. Jilg moved and Mr. Petry seconded a motion to approve the Power Planning Strategic Plan as presented. Motion carried 5-0. (See attachment).

IX. POLICY #7440.01

Mr. Hancock moved and Mr. Jilg seconded a motion to change the wording of policy #7440.01 page 3 of 3, third and fourth line down to read "within twenty (20) days of the event/incident. Unless an investigation is being conducted, recordings may be destroyed after twenty (20) days." Motion carried 5-0.

X. FULL DAY KINDERGARTEN

Mr. Petry moved and Mr. Younts seconded a motion to approve the recommendation of Mr. Harris to charge a \$1,000.00 fee for full day kindergarten for 2010-2011 school year. Mr. Harris further recommended that the fee be implemented in this manner: \$100.00 paid at kindergarten round up, \$400.00 paid at registration and the \$500.00 balance to be paid prior to the start of the second semester. Motion carried 5-0.

XI. COST SAVING MEASURES

Mrs. Spangler stated that we have been using cost saving measures such as shutting down various lighting and lowered temperature control in all the buildings. Starting Sunday, February 14, 2010 the facility will initiate a closed campus on Sundays. This will allow for lower building temperatures and cost savings to utilities.

She talked about aligning the pool use to a specific season, such as the swimming team, community pool use and class use. This will allow for putting the pool into a maintenance mode for the weeks it is not in use. During this time there would be less chemical use and a lowering of the water temperature. She stated we will need time to evaluate what savings this may make for us.

There is consideration being given to putting motion sensors in the rest rooms for the lighting. Again, this is to help with utility cost.

XII. OTHER ITEMS AS ALLOWED BY BOARD

Mr. Harris advised that we would go another quarter with our current insurance policy and then get a quote. We would request two different types of quotes. One quote would be identical to our current policy. The second quote would be to separate workers compensation to see if this could save money for the corporation.

Mr. Harris read this statement:

Based on information which I received on Friday morning, February 5, 2010 we are conducting an internal investigation of alleged inappropriate contact by a staff member to students. When it is appropriate I will make a recommendation to the school board that is based upon our investigation. At this time the teacher, Steve Hilton, has been placed on indefinite paid suspension. He has been ordered to remain off of school property unless he is directly supervised by David Pfaff, Middle School/High School Principal or me. I will not further discuss any of the alleged misconduct until our investigation is complete.

Mr. Harris stated that we are on the agenda for the County Council meeting this week, Wednesday, February 10, 2010. The County Council must certify the referendum to be placed on the May ballot. He said that there needs to be a Political Action Committee (PAC) formed. This group would be to promote the referendum and to raise money. The PAC group must elect a president and a treasurer. It is legal for an employee in the school corporation to be involved with the PAC group.

Mr. Hancock asked if we can have a referendum link on the website.

It was the consensus of board members to have a "Board" email set up for community members to contact them at one email address.

Mr. Harris advised that Hancock County Farm Bureau, Inc. will be using the High School Cafeteria, Saturday, February 13, 2010 at 8:00 A.M. for a meeting with Senator Beverly Gard and Representative Bob Cherry.

Mr. Hancock stated that he talked to an insurance consultant about how we should do future insurance quoting. He advised that we have two (2) separate agencies quote the insurance (i.e. one agency quote Hanover and another agency quote Indiana). He also stated that it is a good idea to separate our workers compensation and have different companies quote that as a mono line product and that our current agent should have already been doing that.

Mr. Harris advised that the Fund Balance Summary was in the board FYI packets.

Mrs. Dunlavy read a letter from Scout Master Greg Livengood stating that Austin Gible's Eagle Scout Court of Honor will be on February 21, 2010 at 4:00 P.M. at the Faith Lutheran Church, 200 W. McKenzie Road, Greenfield, IN.

Mrs. Payne, Treasurer, explained that board signatures are required on the Allowance of Transfer.

XIII. INFORMATIONAL

There was no informational.

XIV. ADJOURNMENT

There being no further business, the meeting was adjourned with a motion from Mr. Hancock seconded by Mr. Petry. Motion carried 5-0.

Teresa S. Dunlavy, President

Bradley R. Hancock, Secretary

Community School Corporation of Eastern Hancock County **2009-2010 GOALS FOR EXPENDITURE CATEGORIES**

The Community School Corporation of Eastern Hancock County shall make every effort to maintain and, when possible, improve the current levels in student instructional expenditure categories and maintain or decrease the current levels in other expenditure categories.

Improving the current levels in student instructional categories may not be possible due to the following circumstances:

1. The state has cut all schools general fund budgets. All instructional expenditures come from this fund. In this climate of decreasing revenues for the general fund, it will be very difficult to maintain or increase instructional expenditures.
2. Our teaching staff demographics are changing – retirees are being replaced by teachers with lower experience and at a lower salary level.




August 2010						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Teacher Only Day
	Students Return
	No School

Community School Corporation of Eastern Hancock County 2010-2011

Calendar

Adopted by School Board February 8, 2010

Teacher Work Days	August 12-13
First Student Day	August 16
Labor Day	September 6
Fall Break	October 21-22
Thanksgiving Break	November 25-26
Christmas Break	Dec. 20-Dec. 31
Teacher Work Day	January 3
Students Return	January 4
Martin Luther King Day (Snow Make-Up Day)	January 17
President's Day	February 21
Spring Break	March 28-April 1
Teacher/Students Return	April 4
Last Student Day	May 26
Last Teacher Day	May 27
Graduation	May 28
Memorial Day	May 30

Weather Make-Up Days:
 March 11, May 26, May 27

Grading Period Ends:

September 24
November 5
December 17
February 11
March 25

Student Days: 85 1st Semester
 95 2nd Semester

NWEA (testing)	Fall	August
	Winter	January
	Spring	April

ISTEP	Spring	February 28-March 9, 2011
		April 25-May 4, 2011

GQE	Fall	September 14-16, 2010
	Spring	March 8-10, 2011

Last payroll 2009-2010 August 13
 First payroll 2010-2011 August 27

January 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2011						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2011						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2011						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**EASTERN HANCOCK SCHOOL
POWER PLANNING
2009-2010**

STAKEHOLDER

Goals and Objectives

Goal 1: Student Achievement

Objectives:

1. We will develop and implement incentives to increase both student and staff attendance by May 2010 and measure its effectiveness by December 2010.
2. We will design a program for 100% graduating seniors to have a plan for post graduation by March 2010 and report on its success by August 2010.
3. We will examine ways to create a culture of high expectations for student goals and choices based on individual growth by May 2010 with recommendations for implementation by August 2010.

Goal 2: Staff Development

Objectives:

1. We will research methods of consolidating student achievement data and the use of data for making educational decisions and present recommendations to the board for approval by June 2010.
2. We will develop and begin training teachers in the use for the selected student achievement data by August 2010.
3. We develop a plan for professional development and present to the board for approval by January 2010.
4. We will review assessment systems for all staff categories by January 2010 and have recommended changes in place by September 2010.

Goal 3: Communication

Objectives:

1. We will work with the Technology team to create a prioritized list of Harmony applications, assist in the training of stakeholders and implement new procedures throughout the 2010-2011 school year.
2. We will make arrangements for teachers needing a confidential environment to communicate with parents by August 2010.
3. We will identify communication strategies used in post-secondary pursuits and select preferred methods for instruction by August 2010.

Goal 4: Fiscal Responsibilities/Facilities

Objectives:

1. We will review the maintenance and custodial organizational structure as to the efficiency and effectiveness of the current structure and provide a written report for review complete with personnel evaluations, roles and responsibilities by March 2010.
2. We will create a preventative maintenance and custodial plan to include buildings, grounds and athletic facilities and present to the board for approval by May 2010.
3. We will designate an individual or group to oversee the process of acquiring alternate funding and grants by January 2010 and have them report on the progress by August 2010.
4. We will develop at least one new partnership with a business, university, or other stakeholder by January 2010 and report on its impact by July 2010.

Goal 5: Technology

Objectives:

1. We will survey essential stakeholders to create a prioritized list of Harmony applications and present findings by February 2010.
2. We will utilize the stakeholder survey by proposing a detailed plan for training and implementing Harmony applications by May 2010.
3. We will develop and present a proposed plan by March 2010 for the implementation of ISAFE curriculum training to all students and continually evaluate the effectiveness with pre and post assessments.
4. We will investigate possibility and propose a plan for increasing access for internet for teachers by January 2010.
- S5. We will explore the sources and opportunities to provide on-line classes and resources for our students and teacher and report results by March 2010.